



SAU 70  
NH / VT

# Frances C. Richmond School

63 Lyme Road  
Hanover, NH 03755

Jim Nourse, *Principal*  
Mike Lepene, *Associate Principal*

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March 1, 2011

To: The Parents of Returning Richmond School Students.

Greetings! Enclosed are the enrollment materials for the 2011 - 2012 school year. The first page provides an overview of the requirements and structure for next year's grade. Please take a moment and review this page; note the academic and required quarterly and semester courses.

To start the enrollment process, please complete the "Foreign Language and Music Request Form". Because our schedule is built around these courses, we must have your child's requests before any other scheduling can be done.

To enroll your child for next year in the Richmond School, you will need to complete these two pages and return them to your child's current homeroom teacher by Friday, March 18.

Sincerely,

Jim Nourse, Principal

Donna Largent, Counselor for A - L

John LaCrosse, Counselor for M - Z

Michael Lepene, Associate Principal

To: Parents of Incoming Seventh Grade Students

From: Jim Nourse, Principal  
Donna Largent and John LaCrosse, Counselors  
Michael Lepene, Associate Principal

**RE: Registration for 2011-2012: Foreign Language and Music Requests**

We are beginning to schedule for the 2011-2012 school year. Our seventh grade students take a core academic curriculum which includes: English, social studies, science, math, and foreign language/language arts. In addition, students are required to take physical education, guidance, cultural art, and computer.

The Richmond School has a 39-period week. A seventh grade student has between 29 and 32 scheduled periods each quarter with the following distribution of required courses and periods:

English	7	Physical Education	2
Social Studies	5	Computer	2 periods for 2 quarters
Math	5	Guidance	1 period for 1 quarter
Science	5	Cultural Art	2 periods for 1 quarter
French or Spanish	5		

**A seventh grader has 7-10 periods open each week for electives**, depending on the quarter. Many students choose to take a yearlong music course: chorus, band, or strings. The remainder of the periods are filled with quarterly electives such as: art, woodworking, photography, drama, living arts, studies, and others. Additional periods may be filled by special education services.

Most Hanover/Norwich students have been enrolled in French since fourth grade. Seventh grade students may continue with French or change to Spanish. They may not take both courses. Students new to the SAU must enroll in Spanish.

Because our schedule is built around music and foreign language requests, we need some information from you now. **Please fill out the attached form and return it to your child's homeroom teacher by Friday, March 18.**

We cannot take individual requests regarding a student's schedule. However, if you have concerns or questions concerning your child's courses for next year, please call your child's counselor: Donna Largent or John LaCrosse; or contact Mike Lepene **before April 1**. Once schedules have been distributed, it is too late to make changes.

**Please keep this page. Return the attached form to your child's homeroom teacher by March 18.**

**Richmond School**  
**Foreign Language and Music Requests**  
**for 2011-2012: Seventh Grade**

Student's Name: \_\_\_\_\_ (Please print full name)  
Last First

Sending School (What school did your child attend during 6th grade?): \_\_\_\_\_

**I. Foreign Language:**

French and Spanish are full-year courses that meet five times each week. Students may take only one foreign language; no student may take both French and Spanish at the Richmond Middle School. If your child has an IEP that exempts him/her from a foreign language, please obtain a signature below.

**Enroll my child in:** (Please check one of the following.)

\_\_\_\_\_ **7th grade French; OR** \_\_\_\_\_ **Beginning Spanish; OR**

\_\_\_\_\_ My child will **not take F. Lang** as per IEP.

\_\_\_\_\_  
Learning Specialist's Signature

**II. Full-Year Music Courses:**

Many students enroll in music classes. All music classes are full-year electives which meet two to three times each week. When a student signs up for a music elective, he/she will be enrolled in the course for the entire year. If for some unforeseen reason your child needs to drop the class, then this can be done only at the end of the first semester in January.

**Note:** Schedules are built around music choices. **Occasionally**, it is possible to schedule more than one music class. Please number your choices in the order of importance to you, with "1" being the most important. **Also note, if a child signs up for two or three music electives, there is little room in his/her schedule to participate in the other school electives and/or studies.**

**Enroll my child in:** (Please check one or number in order of preference.)

\_\_\_\_\_ **Chorus** (2 periods/week)

\_\_\_\_\_ **Strings** (3 periods/week)

\_\_\_\_\_ **Band** (2 periods/week) Please circle instrument: drums, trumpet, trombone, tuba, French horn, flute clarinet, saxophone.

\_\_\_\_\_ **Jazz Band** (2 periods/week)--**by audition only**. If a student takes jazz band he/she must also enroll in 7th grade band or chorus.

\_\_\_\_\_ **Beginning Band** (2 periods/week) Please circle instrument: drums, trumpet, trombone, tuba, French horn, flute clarinet, saxophone.

\_\_\_\_\_ My child will take **no performing music**.

**III. Play Production** is a semester-long drama elective in which we create and present an original theater piece/play. Students write, act, and produce the play. A two-week after school rehearsal commitment is required prior to the mid-January performance. Permission of instructor also required for enrollment.

\_\_\_\_\_ Enroll my child in **Play Production**.

\_\_\_\_\_ **Do not** enroll my child in Play Production.

Parent Signature: \_\_\_\_\_

**Please return to your homeroom teacher by Friday, March 18.**